

## ADVERTISEMENT FOR PREQUALIFICATION AND BIDS

**PREQUALIFICATION PROPOSALS** will be received via email, or other electronic transmission, on behalf of the Owner by Goodwyn Mills Cawood, LLC., at 2400 5th Avenue South, Ste. 200, Birmingham, AL 35233, for the below referenced project, until **2:00 PM Local Time, September 15<sup>th</sup>, 2023**. The prequalification procedure is intended to identify responsible and competent bidders relative to the requirements of the Project. Prequalification proposal requirements may be obtained from the Architect, by request either by phone (205.879.4462) or e-mail [alyssa.martin@gmcnetwork.com](mailto:alyssa.martin@gmcnetwork.com), to Alyssa Martin. Additional qualifications and requirements for General Contractor Bidders and separate Subcontractors are indicated in the Bid and Contract Documents.

**SEALED PROPOSALS** will be received only from previously **PRE-QUALIFIED General Contractors by (Owner) Athens City Schools, located at 455 US Highway 31 North, Athens, AL 35611; until 2:00 PM Local Time, October 5<sup>th</sup>, 2023 for this project:**

**Athens High School Auditorium Renovations  
Limestone County, ALABAMA for  
Athens City Schools**

(LOCALLY FUNDED)

at which time and place they will be publicly opened and read.

A cashiers check or bid bond payable to (Owner) Athens City Schools in an amount not less than five (5) percent of the amount of the bid, but in no event more than \$10,000, must accompany the bidder's proposal. Performance and statutory Labor and Material Payment Bonds, and insurance in compliance with requirements, will be required at the signing of the Contract.

Drawings and Specifications may be examined at the Office of the Architect; Dodge Data & Analytics; Data Fax; and ConstructConnect.

**Bid documents (Plans, Specifications, and Addenda) will be sent to prequalified General Contractors only from the Architect electronically with no deposit.** Subcontractors should contact a General Contractor or plan room for documents.

Only General Contractors who have completed the prequalification process within the stated time limits, and which are properly licensed in accordance with criteria established by the State Licensing Board for General Contractors under the Provision of Title 34, Chapter 8, Code of Alabama, 1975, as amended, will be considered for prequalification for the Work of this project.

A **MANDATORY PRE-BID CONFERENCE** will be held at the same location as bids are to be opened, at **2:00 PM local time September 19<sup>th</sup>, 2022** for the purpose of reviewing the project and answering Bidder's questions. **Attendance at the Pre-Bid Conference IS REQUIRED for all General Contractor Bidders** intending to submit a Proposal, and is highly recommended for Subcontractors. Bids from General Contractors not attending the Pre-Bid Conference will be rejected.

Per the Owner and the Alabama Department of Revenue (ADOR), Act 2013-205, the project will be bid **EXCLUDING TAXES** and will require the Contractor to complete DCM Form C-3A Accounting of Sales Tax Attachment to DCM Form C-3 Proposal Form (August 2020) which will be submitted with the Contractors Proposal at the time of the Bid. If awarded the bid, both tax exempt entity and contractor shall apply for certificates of exemption. ADOR shall issue certificates of exemption from sales and use tax for each tax exempt project. Certificates shall only be issued to contractors licensed by

the State Licensing Board for General Contractors or any subcontractor working under the same contract. Items eligible for exemption are building materials, construction materials and supplies and other tangibles that become part of the structure. ADOR will handle the administration of the certificates and the accounting of exempt purchases.

The Owner reserves the right to reject any or all proposals, to waive technical errors and/or abandon the prequalification and bid process if, in their judgment, the best interests of the Owner will thereby be promoted.

**Athens City Schools**  
455 US HWY 31 N.  
Athens, Alabama, 35611

**GOODWYN MILLS CAWOOD, LLC.**  
MEMBERS, AMERICAN INSTITUTE OF ARCHITECTS  
2400 5th Avenue South, Suite 200  
Birmingham, Alabama 35233  
Phone: (205) 879-4462  
Fax: (205) 879-4493

\*\*\*\*\*

END OF ADVERTISEMENT

NOTE: For projects exceeding \$50,000, this notice must be run once a week for three successive weeks in a newspaper of general circulation in the county or counties in which the project, or any part of the project, is to be performed. If the project involves an estimated amount exceeding \$500,000, this notice must also be run at least once in three newspapers of general circulation throughout the state. Proof of publication is required.

DCM Form C-1; August 2020.  
REVISED (GM&C): February 2021.

## PREQUALIFICATION PROPOSAL REQUIREMENTS

**PROJECT:     ATHENS HIGH SCHOOL AUDITORIUM RENOVATIONS**

**1.1     Written Submittal - To include at least each of the following items:**

(Note that failure to provide all information requested, and failure to provide full disclosure will be deemed non-responsive by the Owner and as just cause for rejection of any prequalification submittal).

- A. Completed Registration/Order Form.
- B. Completed American Institute of Architects (AIA) Document A305, "Contractor's Qualification Statement", latest edition, which may be purchased from an A.I.A. documents vendor by the Contractor.
  - 1. A draft copy of AIA A305 is attached for reference.
- B. Include a list of projects of similar types, size, scope and complexity which have been completed by the company submitting this prequalification proposal.
  - 1. Include name, address and telephone number of Owner, Architect, any Construction Manager, and the original and final Contract amounts.
  - 2. A minimum of three (3) such similar projects in size and scope, within the last 7 years, will be required for prequalification.
- C. Confirmation that insurance and bonding requirements of the Alabama Building Commission can and will be furnished, and a letter of confirmation from your company's underwriter, broker, and/or agent indicating bonding limits, and that the required liability insurance with stated limits and other required provisions, is either in place or obtainable by the company submitting this prequalification proposal.
- D. Corporate/Company overview and philosophy/mission statement.
- E. Organizational chart of company structure.
- F. Resumes of key personnel anticipated to be involved in this particular project, including at least the following (\*) required personnel:
  - 1. Principal\*
  - 2. Project Manager\*
  - 3. General Superintendent\*
  - 4. Quality Control Superintendent\*
  - 5. Any other staff that may be involved.
- G. Provide a brief description of your company's safety program (including in part, your substance abuse program); quality control program; and "partnering" program, training or experience.
- H. Provide description of how your company normally provides warranty and guarantee services.
- I. Provide (and list, if applicable) your company's OSHA accident frequency rates and Alabama workers compensation modifier.

- 1.2** Refer to Advertisement for additional information and requirements regarding prequalification.
- A. Note that State of Alabama Division of Construction Management requirements, except as modified in Bid and Contract Documents, will be applicable to the Work of this project.
  - B. Note that following this Prequalification process and legal advertisement for bids, a Pre-Bid Conference will be held, and attendance by Prequalified General Contractors will strongly encouraged.

**1.3 Submittal Deadline: 2:00 PM, September 15, 2023**

**1.4 Number of Copies to be Submitted: One (1) Digital.**

**1.5 Submit one copy To:**

Goodwyn Mills Cawood, LLC.                      Phone: (205) 879-4462  
2400 5th Avenue South, Suite 200              Fax: (205) 879-4493  
Birmingham, AL 35233  
**Attn: Alyssa Martin**  
**Alyssa.martin@gmcnetwork.com**

**END OF PREQUALIFICATION PROPOSAL REQUIREMENTS**

# AIA<sup>®</sup> Document A305<sup>™</sup> – 1986

## **Contractor's Qualification Statement**

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

**SUBMITTED TO:**

**ADDRESS:**

**SUBMITTED BY:**

**NAME:**

**ADDRESS:**

**PRINCIPAL OFFICE:**

- Corporation
- Partnership
- Individual
- Joint Venture
- Other

**NAME OF PROJECT** (if applicable): .

**TYPE OF WORK** (file separate form for each Classification of Work):

- General Construction
- HVAC
- Electrical
- Plumbing
- Other (please specify)

### **§ 1. ORGANIZATION**

**§ 1.1** How many years has your organization been in business as a Contractor?

**§ 1.2** How many years has your organization been in business under its present business name?

**§ 1.2.1** Under what other or former names has your organization operated?

**§ 1.3** If your organization is a corporation, answer the following:

**§ 1.3.1** Date of incorporation:

**§ 1.3.2** State of incorporation:

**§ 1.3.3** President's name:

### **ADDITIONS AND DELETIONS:**

The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

This form is approved and recommended by the American Institute of Architects (AIA) and The Associated General Contractors of America (AGC) for use in evaluating the qualifications of contractors. No endorsement of the submitting party or verification of the information is made by AIA or AGC.

§ 1.3.4 Vice-president's name(s)

§ 1.3.5 Secretary's name:

§ 1.3.6 Treasurer's name:

§ 1.4 If your organization is a partnership, answer the following:

§ 1.4.1 Date of organization:

§ 1.4.2 Type of partnership (if applicable):

§ 1.4.3 Name(s) of general partner(s)

§ 1.5 If your organization is individually owned, answer the following:

§ 1.5.1 Date of organization:

§ 1.5.2 Name of owner:

§ 1.6 If the form of your organization is other than those listed above, describe it and name the principals:

## § 2. LICENSING

§ 2.1 List jurisdictions and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable.

§ 2.2 List jurisdictions in which your organization's partnership or trade name is filed.

## § 3. EXPERIENCE

§ 3.1 List the categories of work that your organization normally performs with its own forces.

§ 3.2 Claims and Suits. (If the answer to any of the questions below is yes, please attach details.)

§ 3.2.1 Has your organization ever failed to complete any work awarded to it?

§ 3.2.2 Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers?

§ 3.2.3 Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years?

§ 3.3 Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details.)

**§ 3.4** On a separate sheet, list major construction projects your organization has in progress, giving the name of project, owner, architect, contract amount, percent complete and scheduled completion date.

**§ 3.4.1** State total worth of work in progress and under contract:

**§ 3.5** On a separate sheet, list the major projects your organization has completed in the past five years, giving the name of project, owner, architect, contract amount, date of completion and percentage of the cost of the work performed with your own forces.

**§ 3.5.1** State average annual amount of construction work performed during the past five years:

**§ 3.6** On a separate sheet, list the construction experience and present commitments of the key individuals of your organization.

#### **§ 4. REFERENCES**

**§ 4.1** Trade References:

**§ 4.2** Bank References:

**§ 4.3** Surety:

**§ 4.3.1** Name of bonding company:

**§ 4.3.2** Name and address of agent:

#### **§ 5. FINANCING**

**§ 5.1** Financial Statement.

**§ 5.1.1** Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing the following items:

Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory and prepaid expenses);

Net Fixed Assets;

Other Assets;

Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes);

Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings).

§ 5.1.2 Name and address of firm preparing attached financial statement, and date thereof:

§ 5.1.3 Is the attached financial statement for the identical organization named on page one?

§ 5.1.4 If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsiidiary).

§ 5.2 Will the organization whose financial statement is attached act as guarantor of the contract for construction?

**§ 6. SIGNATURE**

§ 6.1 Dated at this    day of

Name of Organization:

By:

Title:

**§ 6.2**

M    being duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be misleading.

Subscribed and sworn before me this    day of

Notary Public:

My Commission Expires:



# **Additions and Deletions Report for AIA<sup>®</sup> Document A305<sup>™</sup> – 1986**

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 15:09:43 on 12/29/2009.

## **PAGE 1**

**NAME OF PROJECT** *(if applicable):* \_

## **Certification of Document's Authenticity**

**AIA® Document D401™ – 2003**

I, \_\_\_\_\_, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 15:09:43 on 12/29/2009 under Order No. 3412320733\_1 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A305™ – 1986 - Contractor's Qualification Statement, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

\_\_\_\_\_  
*(Signed)*

\_\_\_\_\_  
*(Title)*

\_\_\_\_\_  
*(Dated)*



**Goodwyn Mills Cawood, LLC Prequalification Checklist**

**Goodwyn Mills Cawood**

2400 5th Avenue South  
Suite 200  
Birmingham, AL 35233

T (205) 879-4462

[www.gmcnetwork.com](http://www.gmcnetwork.com)

- A305
  - List of current projects under construction
  - List of projects completed in the last 5 years
  - Financial Statement
- Similar project list (with contact information for Owner, Architect, Original Contract Amount, and Final Contract Award.
  - Minimum of 3 similar projects within the last 5 years
- Letter with bonding limits
- Proof of liability insurance
- Company overview/mission statement
- Organizational Chart
- Resumes of key personnel for this project
- Safety Program (including substance abuse)
- Warranty/Guarantee
- OSHA & Alabama EMR numbers