



## Plans and Specs Order Form

Project Name: \_\_\_\_\_

Plan Deposit: \_\_\_\_\_

Pre-Bid Conference: \_\_\_\_\_

Bid Opening: \_\_\_\_\_

GMC Project No: \_\_\_\_\_

**Requestor Information (check one):**

Contractor

Sub-Contractor

Supplier/Mfr.

Plan Room

Contact Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address (No PO Box): \_\_\_\_\_

City, State Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

License # (if applicable): \_\_\_\_\_

Choose one or more of the following:

Printed set mailed (via UPS)

Digital set (via skysite.com)

Make check payable to:

GMC

Attn: Leslie George

2400 5<sup>th</sup> Avenue South, Suite 200

Birmingham, AL 35233

Additional comments or requests: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**\*Return completed form with a scanned copy of plan deposit check to**

[patsy.stinson@gmcnetwork.com](mailto:patsy.stinson@gmcnetwork.com)